

Overview of Administrative Unit Annual Assessment Process

- x Administrative units have outcomes that support the University's strategic plan goals.
- x At the beginning of the fiscal year, administrative units review their outcomes and performance targets and revise as necessary. The majority of departments utilize the university adopted assessment template (see appendix) to delineate: the outcome, the strategic plan goal(s) the outcome supports, target performance level for the year, and strategies that will be used to achieve target performance level.
- x Divisional coordinators assist departments and divisional vice presidents review and approve outcomes and targets
- x At the end of the fiscal year, departments report the findings

Outcomesby Strategic Plan GoalWithin Division

Division	Goal 1	Goal 2	Goal 3	Goal 4
Academic Affairs (AA)	35%	46%	18%	13%
Finance & Treasury (F&T)	0%	0%	100%	0%
Operations & Innovation (O&I)	0%	0%	100%	0%
Student Affairs & Enroll Mgmt (SAEM)				

Professional

20182019 Administrative Assessment

Action Plan Type, Within Division	AA	F&T	O&I	SAEM	UA
Continue As Is	68%	44%	57%	49%	0%
Revise Process/Program	6%	19%	0%	27%	0%
Increase Outreach	9%	19%	5%	4%	0%
Modify Assessment/Methodology	2%	0%	5%	16%	0%
Secure Additional Resources/Staff	7%	0%	0%	18%	0%
Enhance Collaboration	5%	13%	0%	4%	0%
Professional Development					

New Jersey City University

red by:

Academic Year:

Date:

Goal and tive from gic plan	Defined in observable, measurable language	
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