



# APPLICATION FOR WAIVER

## OF MAJOR COURSE REQUIREMENTS

University Advisement Center  
Vodra Hall

### DIRECTOR'S USE ONLY

- 1) Complete this application through me.
- 2) Waiver must be approved and signed by your advisor and by the Chair of the Department.
- 3) Submit approved waiver to the transfer evaluator in Vodra Hall.
- 4) Request an official transcript from the other institution immediately after completing the course(s) and have it sent to:

Transfer Waiver Unit  
NEW JERSEY CITY UNIVERSITY  
University Advisement Center  
Kennedy Boulevard  
New Jersey City, NJ 07310-3507

**NOTE:** Transfer credit will only be accepted for graduate students at the University.

1. \_\_\_\_\_ 2. \_\_\_\_\_  
(Last Name) (First Name) (Student ID)

3. Have you applied for work at your major institution?  
If yes, what is your major?

4. Course(s) to be taken at institution \_\_\_\_\_ 5. Area requirement(s) to be waived at NJCU \_\_\_\_\_

COURSE #	CREDIT	GRADE

6. At what institution will course(s) be taken? \_\_\_\_\_

7. During which semester or session \_\_\_\_\_  
(FALL, SPRING, SUMMER) (YEAR)

8. \_\_\_\_\_  
(STUDENT SIGNATURE) (DATE)

Received by \_\_\_\_\_  
(ADVISOR) (DATE)

Approved \_\_\_\_\_  
(DEPARTMENT CHAIR) (DATE)

University Advisement Center, Vodra Hall

### FOR EVALUATOR'S USE ONLY:

Received \_\_\_\_\_ (ACADEMIC ADVISEMENT) (DATE)  
Transcript received \_\_\_\_\_ (DATE) (CREDITS)

Copy to: Evaluator  
Student Folder